

# SAUDEE GROUP BERHAD

(Company No. 838172-P)

(Incorporated in Malaysia)

This policy sets out the standards and requirements of the Company in relation to communicating with its shareholders and investors.

## 1. SHAREHOLDERS COMMUNICATION

Direct engagement with shareholders provides better appreciation of the Company's objectives, quality of its management and challenges, while also making the Company aware of the expectations and concerns of its shareholders. In this regard, the Company has established the following communication channels with its shareholders:

### A. ANNUAL GENERAL MEETING (AGM)

- The Company regards the AGM as an important event in the corporate calendar of which all Directors and key senior executives should attend.
- The Company regards the AGM as an important forum for dialogue with shareholders and aims to ensure that the AGM provides an important opportunity for effective communication with and constructive feedback from the Company's shareholders.
- The Chairman encourages active participation by the shareholders during the AGM.
- Shareholders who are unable to attend are allowed to appoint proxies to attend and vote on their behalf. Where necessary, the Chairman / the Managing Director will undertake to provide written answers to any significant questions that cannot be readily answered at the meeting.

### B. EXTRAORDINARY GENERAL MEETINGS (EGM) WILL BE HELD AS AND WHEN REQUIRED.

The Directors will consider requisitions by shareholders to convene EGM or any other urgent matters requiring immediate attention of the Company.

### C. ANNUAL REPORT

The Directors believe that an important channel to reach shareholders and investors is through the Annual Report. Besides including comprehensive financial performance and information on business activities, the Group strives to improve the contents of the Annual Report in line with the developments in corporate governance practices. The Company's Annual Report can be obtained by accessing the Company's website at [www.saudee.com](http://www.saudee.com).

### D. COMPANY'S WEBSITE

The Company also maintains a website at [www.saudee.com](http://www.saudee.com) which can be accessed by shareholders to keep abreast with the Company's development. The Board ensures the timely release of financial results on a quarterly basis to provide shareholders with an overview of the Company's performance and operations, updated Bursa Securities announcements, corporate information, board charter, code of conduct of the Board, annual reports and other information of the company pertaining to its products and services. The website is continuously updated.

## **2. DISCLOSURE OF INFORMATION**

While the Group endeavours to provide as much information as possible to its shareholders and stakeholders, it must also be wary of the legal and regulatory framework governing the release of material and price-sensitive information. All corporate disclosures take into account the prevailing legislative restrictions and requirements as well as the investors need for timely release of price-sensitive information such as financial performance results and statements, material acquisitions, significant corporate proposals as well as other significant corporate events. In all circumstances, the Group is cautious not to provide undisclosed material information about the Group and continually stresses on the importance of timely and equal dissemination of information to shareholders and stakeholders

## **3. SHAREHOLDER PRIVACY**

The Company recognizes the importance of shareholders' privacy and will not disclose shareholders' information without their consent unless required by law.

## **4. ACCESS TO POLICY**

This policy will be available for viewing on the Company's website.

## **5. REVIEW OF THIS POLICY**

This policy is subject to regular review by the Board and will be amended (as appropriate) to reflect current best practice in communications with shareholders.